

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

January 9, 2012 7:00 PM

Members Present: Steve Blake (Chairman), Gary Flynn, Pat Inderwish, Richard Shaw

Members Absent: None

Guests: Silvio Baruzzi, Jen Breen, Tim Shea, Paul Weldon, Kevin LaClaire, Michael Kapopoulos

Treasure's Report/Bills to Approve/Outstanding Fees

One deposit of \$420.00 was made into the recreation account. The balance in the field account is \$21,003 and the recreation account is \$8,425. This does not reflect the two recreation bills to be approved payment.

- Recreation Programs

Jen informed the board that the instructor for the firearms class was paid by the Police Department and the board needs to approve reimbursement. Jen gave \$60.00 to Steve (to be deposited) for Zumba class participants. Jen reported that the surface of the ice rink is a little messed up and the snow forecasted for Thursday will not help with the surface repair. Jen stated that she has put things (recreation programs) on hold, pending the hiring of the Recreation Coordinator. If Jen is appointed to the position, she has some things she can put together quickly.

- Motion Originator: Rick Shaw
- Motion Description: To approve reimbursement to the Police Department / \$800.00
David Westerman / Firearm Safety Class
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

- Motion Originator: Pat Inderwish
- Motion Description: To approve payment to WB First Congregation Church / \$100.00
- Motion Seconded: Rick Shaw
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Parks Facilities/Maintenance Items

Silvio has gotten three quotes for the flagpole at the Little League Fields. Silvio will forward the quotes to the board members for review and approval at the next meeting. The board discussed whether the pole should be buried or bolted onto the base. Steve has asked Silvio to get three quotes on a fiberglass pole, an aluminum pole, and bolt-down installation.

The lights at the Goodale tennis courts have been repair but the issue of them shining into Matt Nasuti's house has not been looked into yet. Steve and Silvio will work on this and contact Matt to arrange a time to inspect the lights.

As discussed earlier, the skating rink is up and semi-frozen.

The repairs to the road behind the Goodale Basketball Courts have not been completed.

Silvio has obtained pricing from Tru-Green for weed control on the fields. He will forward the information to the board members, so they will have an idea of the costs to have the work done.

Assabet Vocational High School will do the repair and shingle the roof of the summer house in the spring.

The Town Administrator would like to know if the Parks Maintenance Plan needs any changes made to it. Pat suggested that Silvio review the plan and noted that it may need to be revised to reflect the renovations to the courts and a few other changes.

The Sheriff's Department is scheduled to do painting of the bleachers and gazebo during April school vacation.

Steve has spoken with the Town Administrator regarding the need for addition staff for field maintenance. Pat stated that the board needs to put together a current budget and that the last time the board did this was two years ago. Pat noted that there are things that do not get addressed due to lack of funds. Silvio will email the budget package to the board members and Pat will put together the previous budget information for the next meeting.

Silvio asked if the Mixter Field will be used in the spring. It is unknown at this time; the town is going out to bid to have the building taken down. Silvio noted that more treatment of the poison ivy has been scheduled for the spring.

Parks Facility Committee

Pat reported that the Parks Facility Committee is scheduled to meet later this month to discuss future projects. They are looking at grants for funding, as well as the CPA funds.

Track Repairs

Steve has received a budgetary quote from New England Seal Coating for sealing and lining of the track. The total price quoted is \$12,786, which broken down to \$3,159 for crack sealing, \$ 5,516 for seal coating and \$4,111 for lining. The cost to repair (cut & replace) areas in poor condition is not included in the quote. Pat suggested a warrant article for the May Town Meeting for this and any other (smaller) projects the board may be looking into. Steve had them quote a price for the courts at Woodland (\$11,013). Pat also suggested that the cost for the repairs be included in the quote.

Little League/Woodland Field

Representatives from WB Little League attended the meeting to discuss the possibility of them using Woodland Field this year. They stated that they need more space and would like to use Woodland for T-ball and maybe some coach pitch practices. Tim Shea stated that he eventually would like to see an actual field at Woodland (with a temporary mound), but they would just line out a field for this year. Pat noted that the field could accommodate a few t-ball games at one time. Tim stated that there has not been any spring soccer at Woodland for the past couple of years and that Little League want to be able to prepare their schedule with the use of Woodland. Pat instructed them to include it in their permit request for the season. Tim inquired about hanging advertising banners on the fields. Pat stated that it was to his understanding that the deed for Goodale Park prohibits the advertising signs and that the board would need to look into the deed and discuss further. Pat also stated that if the signs are allowed, that they would require sign permits.

Rebuilding of In-fields

The board discussed the condition of the Sr. Baseball field and that it is in such poor condition that an umpire could call a game. Tim would like to rebuild the in-field; Tim noted that the field

did not get dragged last year. Pat stated that he would hate to see funds spent on the field, when the field has other major problems, in addition to the in-field. Pat also stated that the board needs to come up with a solution to move the activities to another location. Tim would like rebuild all of the in-fields, addressing a field a year. Pat stated that a plan needs to be put together and would need to go to a town meeting for funding. Rick noted that the plan would not be to go in there and rebuild to a desired level, but a short cost item to get thru and make it playable. Pat stated that a scope of work to get the field back in shape needs to be written. Tim stated that if something is not done, the field will not be usable. Tim added that he would like to see the Eagle Scout Project to be completed at another field. Gary asked why the DPW staff could not be utilized to assist, to allow for the project to be done in-house. Pat suggested that a proposal for project# 1 be prepared and reviewed at the next meeting. Tim, Steve and Gary will work on putting together the proposal. Rick noted again that this would not be a long term fix for the field, but a short money fix to get the field playable.

Annual Report

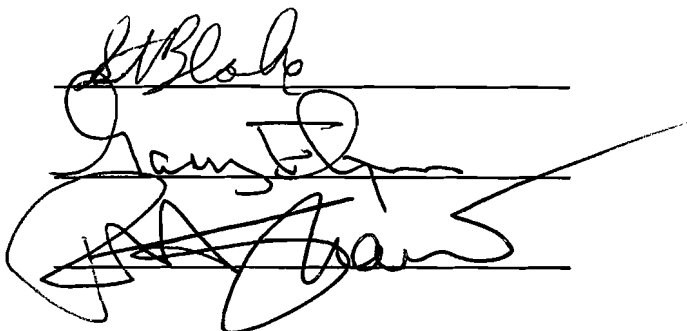
Rick has volunteered to prepare the annual report. Lynne will forward Rick the minutes for meetings held between July 2010 and June 2011.

Approval of Minutes

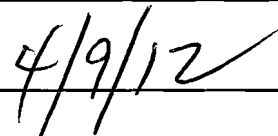
- Motion Originator: Pat Inderwish
- Motion Description: Approve minutes for November 28, 2011
- Motion Seconded: Rick Shaw
- Motion Discussion:
- Motion Approvers/Disapprovers: Approved (Steve & Pat) - Rick did not attend meeting and Gary was not on the board at the time.

Next Meeting: February 6, 2012 / 7:00 PM

- Motion Originator: Rick Shaw
- Motion Description: To adjourn / 8:40 PM
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved


St. Blaise
Gary Flynn
Rick Shaw

DATE:


4/9/12